## Form W-9

(Rev. October 2018) Department of the Treasury Internal Revenue Service

# Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

***************************************	1 Name (as shown on your income tax return). Name is required on this line; do	o not leave this line blank.					-						
	2 Business name/disregarded entity name, if different from above												
page 3.	Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.					4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):							
e. ns on	☐ Individual/sole proprietor or ☐ C Corporation ☐ S Corporation single-member LLC	ration L Partnership L Trust/estate				Exempt payee code (if any)							
Print or type. Specific Instructions on page	LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is					Exemption from FATCA reporting code (if any)							
Ç	Other (see instructions) ►					(Applies to accounts maintained outside the U.S.)							
Spe						ne and address (optional)							
See		lan Ta		Country									
S	6 City, state, and ZiP code Van Zandt Co												
			1 E. Dallas Street, #101 nton, TX 75103										
	7 List account number(s) here (optional)												
Par	Taxpayer Identification Number (TIN)												
Enter v	our TIN in the appropriate box. The TIN provided must match the nam	ne given on line 1 to avo	id	Socia	l secu	rity nu	mber						
backup withholding. For individuals, this is generally your social security number (SSN). However, for a							T	ĪĪ	T				
	resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a</i>												
	or												
	If the account is in more than one name, see the instructions for line 1.	. Also see What Name ai	nd [	Emplo	oyer ic	dentific	ation	numbe	er:				
Number To Give the Requester for guidelines on whose number to enter.													
Part					1			II					
	penalties of perjury, I certify that:												
2. I am Sen	number shown on this form is my correct taxpayer identification numb I not subject to backup withholding because: (a) I am exempt from bac rice (IRS) that I am subject to backup withholding as a result of a failur onger subject to backup withholding; and	ckup withholding, or (b) I	l have n	ot be	en no	tified b	y the	Interr					
3. I am	a U.S. citizen or other U.S. person (defined below); and												
4. The	FATCA code(s) entered on this form (if any) indicating that I am exemp	pt from FATCA reporting	j is com	ect.									
you ha acquisi	cation instructions. You must cross out item 2 above if you have been no ve failed to report all interest and dividends on your tax return. For real est ition or abandonment of secured property, cancellation of debt, contribution han interest and dividends, you are not required to sign the certification, b	tate transactions, item 2 o ons to an individual retire	does no ment an	t apply ranger	y. For nent (	mortga (IRA), a	ige in nd ge	terest nerally	paid, /, pay	ment	ts		
Sign Here	Signature of U.S. person ►	D	ate 🕨										
Ger	neral Instructions	Form 1099-DIV (dividends, including those from stocks or mutual funds)											
Section noted.	n references are to the Internal Revenue Code unless otherwise	<ul> <li>Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)</li> </ul>											
related	e developments. For the latest information about developments if to Form W-9 and its instructions, such as legislation enacted ney were published, go to www.irs.gov/FormW9.	<ul> <li>Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)</li> </ul>											
		Form 1099-S (proceeds from real estate transactions)											
-	pose of Form	Form 1099-K (merchant card and third party network transactions)											
inform	ividual or entity (Form W-9 requester) who is required to file an ation return with the IRS must obtain your correct taxpayer ication number (TIN) which may be your social security number	Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)											
	individual taxpayer identification number (ITIN), adoption	• Form 1099-C (canceled debt)											
taxpay	ver identification number (ATIN), or employer identification number	Form 1099-A (acquisition or abandonment of secured property)											
amour	to report on an information return the amount paid to you, or other nt reportable on an information return. Examples of information is include, but are not limited to, the following.	Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.								iah+			
	n 1099-INT (interest earned or paid)	If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding,											



Vendor Number:

## VAN ZANDT COUNTY

### Vendor Information Request Form

#### Please type or print legibly. A W-9 must be completed to process the application.

Van Zandt County requires a Federal Tax Identification Number or Social Security Number for all vendors doing business with the County.

Additionally, the VZC maintains a vendor information database that assists in communicating with its vendors. Completion of the vendor information request form does not guarantee receipt of competitive bid. You may return this request to the VZC Auditors office, email nnix@vanzandtcounty.org or fax to (903) 567-4700 Van Zandt County Dept. (office) that requested this form: Name of Firm: (Company or individual- As shown on tax return.) **Business Name:** (if different from above) Address: Include City, ST Zip Type of Business: Corporation LLC Sole Proprietor ☐ Other (if an individual) **Telephone Number: Cell Number:** Fax Number: **Email Address:** Website: **Remit To Address:** (if different from above) **Description of** products/services provided to VZC: **Main Contact Person: Telephone Number:** Fax number: **Email address:** A/P Contact Person: **Telephone Number:** Fax number: **Email address:** Title: Signature: Print Name: Date: **VAN ZANDT COUNTY OFFICE ONLY** Set-Up by:

Date:

### **CONFLICT OF INTEREST QUESTIONNAIRE**

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.	OFFICE USE ONLY										
This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).											
By law this questionnaire must be filed with the records administrator of the local governmental entity not lead to the the the the the vendor becomes aware of facts that require the statement to filed. See Section 176.006(a-1), Local Government Code.											
A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code offense under this section is a misdemeanor.	An										
Name of vendor who has a business relationship with local governmental entity.											
Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)											
Name of local government officer about whom the information is being disclosed.											
Name of Officer											
Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.  A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?  Yes No  B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?  Yes No  Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or											
other business entity with respect to which the local government officer serves as ownership interest of one percent or more.											
Check this box if the vendor has given the local government officer or a family mer as described in Section 176.003(a)(2)(B), excluding gifts described in Section											
7											
Signature of vendor doing business with the governmental entity	Date										
digitation of volume during business with the governmental entity	Dait										

# CONFLICT OF INTEREST QUESTIONNAIRE For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm. For easy reference, below are some of the sections cited on this form.

<u>Local Government Code § 176.001(1-a)</u>: "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

#### Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:
  - (2) the vendor:
    - (A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor;
    - (B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:
      - (i) a contract between the local governmental entity and vendor has been executed; or
      - (ii) the local governmental entity is considering entering into a contract with the vendor.

#### Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:
  - (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
  - (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
  - (3) has a family relationship with a local government officer of that local governmental entity.
- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:
  - (1) the date that the vendor:
    - (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
    - (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or
  - (2) the date the vendor becomes aware:
    - (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
    - (B) that the vendor has given one or more gifts described by Subsection (a); or
    - (C) of a family relationship with a local government officer.